

Government Degree College, Rayachoti
Department of Physics

Minutes of the Meeting

Faculty members of the Department of Physics met on **01/03/2023** in the Department of Physics to discuss the following agenda items and take resolutions for the smooth conduct of academic activities for **Semester-II, IV**

Agenda:

- Syllabus distribution and coverage planning
 - Preparation of class and lab time table
 - Assignments – planning and schedule
 - Student seminars
 - Quiz competition planning
 - Midterm-I and II, Minor exams – scheduling
-

Resolutions:


1. **Syllabus:**
 - It is resolved to distribute the syllabus among the faculty and ensure timely completion before the internal exams.
 2. **Time Table:**
 - It is resolved to prepare and implement the class and lab time table as per the academic calendar.
 3. **Assignments:**
 - It is resolved that each faculty member will assign one topic-based assignment after completion of the first unit.
 4. **Seminars:**
 - It is resolved to conduct student seminars during the 4th or 5th week of the semester to enhance presentation and communication skills.
 5. **Quiz Competition:**
 - It is resolved to organize a department-level quiz competition in the mid-semester to encourage active student participation.
 6. **Midterm Exams:**
 - It is resolved to conduct the internal exams tentatively **MID-I in the month of April-2024** and **MID-II in the month of May-2024**.
 - Faculty members were instructed to prepare and submit question papers well in advance.
-

Conclusion:

The HOD advised all faculty to strictly follow the academic schedule, maintain proper documentation, and ensure active student engagement through various academic and co-curricular activities.

Prepared by:
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Approved by:
B. Kiran Kumar
HOD, Department of Physics


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Government Degree College, Rayachoti.
Department of Physics

Minutes of the Meeting

Faculty members of the Department of Physics met on **01/09/2023** in the Department of Physics to discuss the following agenda items and take resolutions for the smooth conduct of academic activities for the semester-I, III and V

Agenda:

- Syllabus distribution and coverage planning
 - Preparation of class and lab time table
 - Assignments – planning and schedule
 - Student seminars
 - Quiz competition planning
 - Midterm-I and II, Minor exams – scheduling
-

Resolutions:

1. **Syllabus:**
 - It is resolved to distribute the syllabus among the faculty and ensure timely completion before the internal exams.
2. **Time Table:**
 - It is resolved to prepare and implement the class and lab time table as per the academic calendar.
3. **Assignments:**
 - It is resolved that each faculty member will assign one topic-based assignment after completion of the first unit.
4. **Seminars:**
 - It is resolved to conduct student seminars during the 4th or 5th week of the semester to enhance presentation and communication skills.
5. **Quiz Competition:**
 - It is resolved to organize a department-level quiz competition in the mid-semester to encourage active student participation.
6. **Midterm Exams:**
 - It is resolved to conduct the internal exams tentatively I, III & V semesters Mid-I in month of October -2023 and MID-II for I, III, V semesters in the month of November-2023 schedule:

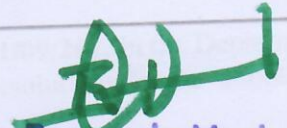
Faculty members were instructed to prepare and submit question papers well in advance.

Conclusion:

The HOD advised all faculty to strictly follow the academic schedule, maintain proper documentation, and ensure active student engagement through various academic and co-curricular activities.

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Department of Physics

Minutes of the Meeting

Faculty members of the Department of Physics met on **10/10/2022** in the Department of Physics to discuss the following agenda items and take resolutions for the smooth conduct of academic activities for the semester-I,III and V

Agenda:

- Syllabus distribution and coverage planning
 - Preparation of class and lab time table
 - Assignments – planning and schedule
 - Student seminars
 - Quiz competition planning
 - Midterm-I and II, Minor exams – scheduling
 - Planning for National Science Day (28/02/2023)
-

Resolutions:

1. **Syllabus:**
 - It is resolved to distribute the syllabus among the faculty and ensure timely completion before the internal exams.
2. **Time Table:**
 - It is resolved to prepare and implement the class and lab time table as per the academic calendar.
3. **Assignments:**
 - It is resolved that each faculty member will assign one topic-based assignment after completion of the first unit.
4. **Seminars:**
 - It is resolved to conduct student seminars during the 4th or 5th week of the semester to enhance presentation and communication skills.
5. **Quiz Competition:**
 - It is resolved to organize a department-level quiz competition in the mid-semester to encourage active student participation.
6. **Midterm Exams:**
 - It is resolved to conduct the internal exams tentatively I, V semesters Mid-I in month of January-2023 and III Semester in the month of December-2022 and MID-II for I,III,V semesters in the month of February-2023 schedule
7. **National Science Day (28/02/2022):**

- It is resolved to celebrate **National Science Day** by organizing guest lectures, student presentations, poster exhibitions, and science-related competitions to promote scientific awareness among students.


Faculty members were instructed to prepare and submit question papers well in advance.

Conclusion:

The HOD advised all faculty to strictly follow the academic schedule, maintain proper documentation, and ensure active student engagement through various academic and co-curricular activities.

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Department of Physics

Minutes of the Meeting

Faculty members of the Department of Physics met on **02/06/2022** in the Department of Physics to discuss the following agenda items and take resolutions for the smooth conduct of academic activities for the semester-II and IV

Agenda:

- Syllabus distribution and coverage planning
 - Preparation of class and lab time table
 - Assignments – planning and schedule
 - Student seminars
 - Quiz competition planning
 - Midterm-I and II, Minor exams – scheduling
-

Resolutions:

1. **Syllabus:**
 - It is resolved to distribute the syllabus among the faculty and ensure timely completion before the internal exams.
2. **Time Table:**
 - It is resolved to prepare and implement the class and lab time table as per the academic calendar.
3. **Assignments:**
 - It is resolved that each faculty member will assign one topic-based assignment after completion of the first unit.
4. **Seminars:**
 - It is resolved to conduct student seminars during the 4th or 5th week of the semester to enhance presentation and communication skills.
5. **Quiz Competition:**
 - It is resolved to organize a department-level quiz competition in the mid-semester to encourage active student participation.
6. **Midterm & Minor Exams:**
 - It is resolved to conduct the internal exams as per the following schedule:

Midterm-I Exams:

- Semester IV – Physics-IV: 24.08.2022, 11:30 AM to 12:30 PM
- Semester IV – Physics-V: 24.08.2022, 03:00 PM to 04:00 PM
- Semester II – Physics-II: 25.08.2022, 11:30 AM to 12:30 PM

Midterm-II Exams:

- Semester IV – Physics-IV: 07.09.2022, 11:30 AM to 12:30 PM
 - Semester IV – Physics-V: 07.09.2022, 03:00 PM to 04:00 PM
 - Semester II – Minor Physics: 08.09.2022, 11:30 AM to 12:30 PM
- Faculty members were instructed to prepare and submit question papers well in advance.

Conclusion:


The HOD advised all faculty to strictly follow the academic schedule, maintain proper documentation, and ensure active student engagement through various academic and co-curricular activities.

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Department of Physics

Minutes of the Meeting

Faculty members of the Department of Physics met on **22/10/2022** in the Department of Physics to discuss the following agenda items and take resolutions for the smooth conduct of academic activities for the semester-~~II~~ and ~~IV~~ **I, III, V**

Agenda:

- Syllabus distribution and coverage planning
 - Preparation of class and lab time table
 - Assignments – planning and schedule
 - Student seminars
 - Quiz competition planning
 - Midterm-I and II, Minor exams – scheduling
-

Resolutions:

1. **Syllabus:**
 - It is resolved to distribute the syllabus among the faculty and ensure timely completion before the internal exams.
2. **Time Table:**
 - It is resolved to prepare and implement the class and lab time table as per the academic calendar.
3. **Assignments:**
 - It is resolved that each faculty member will assign one topic-based assignment after completion of the first unit.
4. **Seminars:**
 - It is resolved to conduct student seminars during the 4th or 5th week of the semester to enhance presentation and communication skills.
5. **Quiz Competition:**
 - It is resolved to organize a department-level quiz competition in the mid-semester to encourage active student participation.
6. **Midterm Exams:**
 - It is resolved to conduct the internal exams as per the following tentative schedule:

Midterm-I Exams:

- Semester III – Physics-III: 08.12.2022, 12:30 PM to 1:30 PM
- Semester I– Physics-I: 07.01.2023, 03:40 PM to 04:30 PM
- Semester V – Physics-VI: 06.01.2023, 12:30 PM to 1:20 PM
- Semester V – Physics-VI: 06.01.2023, 3:40 PM to 4:30 PM
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Midterm-II Exams:

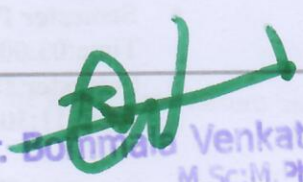
- Semester V – Physics-VI: 02.02.2023, 12:30 PM to 1:20 PM
 - Semester V – Physics-VII: 02.02.2023, 03:40 PM to 04:30 PM
 - Semester III – Physics-III: 04.02.2023, 12:30 PM to 1:20 PM
 - Semester I– Physics-I: 03.02.2023, 03:40 PM to 4:30 PM
 -
- Faculty members were instructed to prepare and submit question papers well in advance.

Conclusion:

The HOD advised all faculty to strictly follow the academic schedule, maintain proper documentation, and ensure active student engagement through various academic and co-curricular activities.

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Minutes of the Meeting

Faculty members of the Department of Physics met on **15 /06/2021** in the Department of Physics to discuss the following agenda items and take resolutions for the smooth conduct of academic activities for the semester-II , IV and VI

Agenda:

- Syllabus distribution and coverage planning
 - Preparation of class and lab time table
 - Assignments – planning and schedule
 - Student seminars
 - Quiz competition planning
 - Midterm-I and II, Minor exams – scheduling
-

Resolutions:

1. **Syllabus:**
 - It is resolved to distribute the syllabus among the faculty and ensure timely completion before the internal exams.
2. **Time Table:**
 - It is resolved to prepare and implement the class and lab time table as per the academic calendar.
3. **Assignments:**
 - It is resolved that each faculty member will assign one topic-based assignment after completion of the first unit.
4. **Seminars:**
 - It is resolved to conduct student seminars during the 4th or 5th week of the semester to enhance presentation and communication skills.
5. **Quiz Competition:**
 - It is resolved to organize a department-level quiz competition in the mid-semester to encourage active student participation.
6. **Midterm Exams:**
 - It is resolved to conduct the internal exams tentatively MID-I in month of June-2021 and MID-II in the month of July-20201 schedule:

Faculty members were instructed to prepare and submit question papers well in advance.

Conclusion:

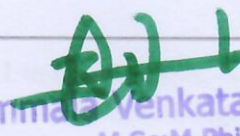
The HOD advised all faculty to strictly follow the academic schedule, maintain proper documentation, and ensure active student engagement through various academic and co-curricular activities.

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Government Degree College, Rayachoti
Department of Physics

Minutes of the Meeting

Faculty members of the Department of Physics met on **30/09/2021** in the Department of Physics to discuss the following agenda items and take resolutions for the smooth conduct of academic activities for **Semester-I, III, and V**.

Agenda:

- Syllabus distribution and coverage planning
 - Preparation of class and lab time table
 - Assignments – planning and schedule
 - Student seminars
 - Quiz competition planning
 - Midterm-I and II, Minor exams – scheduling
 - **Planning for National Science Day (28/02/2022)**
-

Resolutions:

1. **Syllabus:**
 - It is resolved to distribute the syllabus among the faculty and ensure timely completion before the internal exams.
2. **Time Table:**
 - It is resolved to prepare and implement the class and lab time table as per the academic calendar.
3. **Assignments:**
 - It is resolved that each faculty member will assign one topic-based assignment after completion of the first unit.
4. **Seminars:**
 - It is resolved to conduct student seminars during the 4th or 5th week of the semester to enhance presentation and communication skills.
5. **Quiz Competition:**
 - It is resolved to organize a department-level quiz competition in the mid-semester to encourage active student participation.
6. **Midterm Exams:**
 - It is resolved to conduct the internal exams tentatively **MID-I in the month of Dec-2021** and **MID-II in the month of February-2022**.
 - Faculty members were instructed to prepare and submit question papers well in advance.

7. National Science Day (28/02/2022):

- o It is resolved to celebrate **National Science Day** by organizing guest lectures, student presentations, poster exhibitions, and science-related competitions to promote scientific awareness among students.

Conclusion:


The HOD advised all faculty to strictly follow the academic schedule, maintain proper documentation, and ensure active student engagement through various academic and co-curricular activities.

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Government Degree College, Rayachoti

Department of Physics

Minutes of the Meeting

Date: 20-11-2020

Venue: Department of Physics

A meeting of the faculty members of the Department of Physics was held on 20th November 2020 to discuss and resolve matters pertaining to the effective conduct of academic activities for Semester I, III, and V.

Agenda Items:

- Distribution and planning of syllabus coverage
- Preparation of class and laboratory timetables
- Assignment planning and scheduling
- Organization of student seminars
- Planning for quiz competitions
- Scheduling of Midterm-I, Midterm-II, and Minor Exams
- Celebration of National Science Day

Resolutions Passed:

1. **Syllabus Distribution:**
It was resolved to distribute the syllabus among the faculty members, ensuring its timely completion before the commencement of internal examinations.
2. **Time Table Preparation:**
It was resolved to prepare and implement the class and lab timetables in alignment with the academic calendar.
3. **Assignments:**
Each faculty member will assign one topic-based assignment after completing the first unit of the syllabus.
4. **Student Seminars:**
Student seminars will be conducted during the 4th or 5th week of the semester to enhance students' presentation and communication skills.
5. **Quiz Competition:**
A department-level quiz competition will be organized in the middle of the semester to encourage active student participation and learning.
6. **Midterm Exams:**
It was resolved to conduct the internal assessments as per the tentative schedule:
 - **Midterm-I:** January 2021
 - **Midterm-II:** February 2021Faculty members are instructed to prepare and submit question papers well in advance.
7. **National Science Day (28-02-2021):**
It was resolved to celebrate National Science Day by organizing guest lectures, student presentations, poster exhibitions, and science-related competitions to foster scientific awareness among students.

Conclusion:

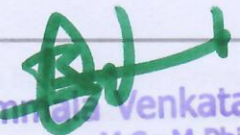
The Head of the Department advised all faculty members to strictly adhere to the academic schedule, maintain accurate records, and actively involve students in both academic and co-curricular activities.

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Government Degree College, Rayachoti
Department of Physics

Minutes of the Meeting

Date: 25-11-2019

Venue: Department of Physics

A meeting of the faculty members of the Department of Physics was conducted on 25th November 2019 to discuss and finalize strategies for the effective implementation of academic activities for Semesters ~~III~~, and ~~IV, VI~~

Agenda:

- Allocation and planning for syllabus completion
- Finalization of class and laboratory timetables
- Scheduling and planning of assignments
- Organization of student seminars
- Planning for quiz competitions
- Scheduling of Midterm-I, Midterm-II, and Minor Examinations
- Planning for National Science Day celebration

Resolutions Made:

1. **Syllabus Allocation:**
The syllabus will be evenly distributed among faculty members with a clear timeline to ensure completion prior to internal assessments.
2. **Timetable Preparation:**
Class and laboratory schedules will be prepared in line with the academic calendar and implemented accordingly.
3. **Assignments:**
Faculty members will assign a topic-based assignment to students after the completion of the first unit of the syllabus.
4. **Student Seminars:**
Student seminars are to be scheduled during the 4th or 5th week of the semester to help students develop their presentation and communication skills.
5. **Quiz Competition:**
A departmental quiz competition will be held mid-semester to promote student engagement and reinforce academic concepts.
6. **Internal Examinations:**
The internal assessments will be conducted as per the tentative schedule:
 - **Midterm-I:** December 2019
 - **Midterm-II:** February 2020Faculty members were instructed to prepare and submit question papers ahead of time.
7. **National Science Day (28-02-2020):**
National Science Day will be celebrated with a series of events including guest

lectures, student presentations, poster exhibitions, and science-based competitions to promote scientific temper and awareness.

Conclusion:

The Head of the Department emphasized the importance of adhering to the academic calendar, maintaining proper documentation, and ensuring active student participation in both academic and co-curricular activities.

Prepared by:

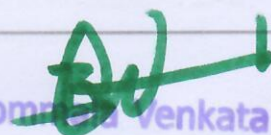
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Approved by:

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Minutes of Faculty Meeting

Date: 10th June 2019

Venue: Department of Physics

A faculty meeting of the Department of Physics was held on 10th June 2019 to plan and streamline academic activities for Semester I, III, and V. The meeting focused on efficient syllabus delivery, student engagement strategies, and internal assessments.

Agenda:

1. Distribution and coverage of the syllabus
2. Preparation of class and lab timetables
3. Planning and scheduling of assignments
4. Organization of student seminars
5. Planning a departmental quiz competition
6. Scheduling of Midterm-I, Midterm-II, and Minor Examinations

Resolutions:

1. **Syllabus Coverage:**
Faculty members agreed to distribute the syllabus among themselves and ensure its completion well ahead of internal examinations.
2. **Timetable Implementation:**
Class and laboratory timetables will be prepared in alignment with the academic calendar and implemented from the first week of the semester.
3. **Assignments:**
Each faculty member will assign one subject-relevant assignment to students after completing the first unit of the syllabus.
4. **Student Seminars:**
It was decided to conduct student seminars in the 4th or 5th week of the semester to enhance students' confidence and presentation skills.
5. **Quiz Competition:**
A quiz competition will be organized at the department level in the middle of the semester to encourage competitive learning and subject interest.
6. **Internal Examinations:**
The internal assessment schedule was proposed as follows:
 - o **Midterm-I:** August 2019
 - o **Midterm-II:** September 2019All faculty members are expected to prepare and submit question papers in advance to ensure timely conduct of exams.

Conclusion:

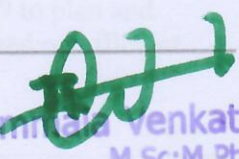
The Head of the Department instructed all faculty to follow the academic calendar meticulously, maintain up-to-date academic records, and encourage student participation in both curricular and extracurricular initiatives.

Prepared by:

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Government Degree College, Rayachoti
Department of Physics

Minutes of Faculty Meeting

Date: 22nd November 2018

Venue: Department of Physics

A faculty meeting of the Department of Physics was held on 22nd November 2018 to plan and streamline academic activities for Semesters II, IV, and VI. The meeting focused on efficient syllabus delivery, student engagement strategies, and internal assessments.

Agenda:

1. Distribution and coverage of the syllabus
2. Preparation of class and lab timetables
3. Planning and scheduling of assignments
4. Organization of student seminars
5. Planning a departmental quiz competition
6. Scheduling of Midterm-I, Midterm-II, and Minor Examinations
7. Planning for the celebration of National Science Day (28-02-2019)

Resolutions:

1. **Syllabus Coverage:**
Faculty members agreed to distribute the syllabus among themselves and ensure its completion well ahead of internal examinations.
2. **Timetable Implementation:**
Class and laboratory timetables will be prepared in alignment with the academic calendar and implemented from the first week of the semester.
3. **Assignments:**
Each faculty member will assign one subject-relevant assignment to students after completing the first unit of the syllabus.
4. **Student Seminars:**
It was decided to conduct student seminars in the 4th or 5th week of the semester to enhance students' confidence and presentation skills.
5. **Quiz Competition:**
A quiz competition will be organized at the department level in the middle of the semester to encourage competitive learning and subject interest.
6. **Internal Examinations:**
The internal assessment schedule was proposed as follows:
 - o **Midterm-I:** December 2018
 - o **Midterm-II:** February 2019All faculty members are expected to prepare and submit question papers in advance to ensure timely conduct of exams.
7. **National Science Day (28-02-2019):**
It was resolved to celebrate National Science Day on 28th February 2019 by organizing a series of events including guest lectures, student presentations, poster exhibitions, and science-based competitions to cultivate scientific interest and awareness among students.

Conclusion:

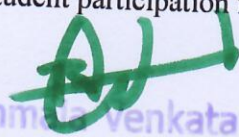
The Head of the Department instructed all faculty to follow the academic calendar meticulously, maintain up-to-date academic records, and encourage student participation in both curricular and extracurricular initiatives.

Prepared by:

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Minutes of Faculty Meeting

Date: 5th June 2018

Venue: Department of Physics

A faculty meeting of the Department of Physics was held on 5th June 2018 to plan and streamline academic activities for Semester I, III, and V. The meeting focused on efficient syllabus delivery, student engagement strategies, and internal assessments.

Agenda:

1. Distribution and coverage of the syllabus
2. Preparation of class and lab timetables
3. Planning and scheduling of assignments
4. Organization of student seminars
5. Planning a departmental quiz competition
6. Scheduling of Midterm-I, Midterm-II, and Minor Examinations

Resolutions:

1. **Syllabus Coverage:**
Faculty members agreed to distribute the syllabus among themselves and ensure its completion well ahead of internal examinations.
2. **Timetable Implementation:**
Class and laboratory timetables will be prepared in alignment with the academic calendar and implemented from the first week of the semester.
3. **Assignments:**
Each faculty member will assign one subject-relevant assignment to students after completing the first unit of the syllabus.
4. **Student Seminars:**
It was decided to conduct student seminars in the 4th or 5th week of the semester to enhance students' confidence and presentation skills.
5. **Quiz Competition:**
A quiz competition will be organized at the department level in the middle of the semester to encourage competitive learning and subject interest.
6. **Internal Examinations:**
The internal assessment schedule was proposed as follows:
 - o **Midterm-I: July and August 2018**
 - o **Midterm-II: September 2018**All faculty members are expected to prepare and submit question papers in advance to ensure timely conduct of exams.

Conclusion:

The Head of the Department instructed all faculty to follow the academic calendar meticulously, maintain up-to-date academic records, and encourage student participation in both curricular and extracurricular initiatives.

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